

ACENTA HOT ROLLED DELIVERY PLAN



Delivery Address
Acenta Steel Ltd Hot Rolled Peartree Lane Dudley West Midlands DY2 0QS
01902 308600
Out of Hours Contact
01384 471215
Emergency Contact on Site
01384 471215

Site Rules					
		When driving		In buildings	

Delivery Times	From	Until	Breaks	
Monday	07.00	14.00	13.00	13.30
Tuesday	07.00	14.00	13.00	13.30
Wednesday	07.00	14.00	13.00	13.30
Thursday	07.00	14.00	13.00	13.30
Friday	07.00	12.00	13.00	13.30
Saturday	Closed			
Sunday	Closed			

Unloading outside these hours would only take place in exceptional circumstances and only by prior arrangement



On Arrival
Site entrance; Park as indicated
<ol style="list-style-type: none"> 1) First report to the gatehouse and then park in the waiting area and wait for the weighbridge 2) The weighbridge is traffic light controlled and the driver must only proceed onto the weighbridge when the green light is on 3) Once on the weighbridge ensure you are wearing the above PPE and proceed on foot to the weighbridge office to book in 4) Follow one way system to unloading area as instructed by weighbridge staff and remove chains/straps 5) No unsupervised reversing in areas with pedestrians 6) Do not remove any load securing straps until arrival at the unloading area

Unloading
<ol style="list-style-type: none"> 1) The Billet yard supervisor will liaise with drivers for the safe loading / unloading of vehicles and all drivers must adhere to instructions given. Drivers must observe all road markings and traffic light instructions 2) Unloading is by forklift truck or by overhead crane (SWL = 10T) 3) The driver is not required to assist in unloading and must retire to the designated safe haven as instructed 4) On return to the weighbridge the driver must prepare his vehicle for the road before leaving the site 5) All straps should be removed / installed from the ground and therefore avoid the need to walk on steel bars which is not permitted

Special Instructions
<ol style="list-style-type: none"> 1) Drivers must not sit in cabs while loading / unloading is being conducted or leave keys in the ignition 2) All billets must be flat on the trailer suitable for overhead magnet crane unloading 3) Each billet MUST be identified with cast number and appropriate colour code 4) Paperwork should be supplied with each load, which accurately describes number of billets and the total weight 5) A test cert or certs MUST be supplied and conform to 3.1 Standard EN10204 6) Toilet and canteen facilities are available on site. Overnight parking is available on request (contact weighbridge)

Trailer Specifications

To ensure the safe delivery of steel products, all trailers delivering to us must have at least the following:

- 1) Headboard must be at least 1.5 metres high
- 2) Trailer deck must be in good condition and free from holes
- 3) Minimum of 6 pairs of removable side pins at least 1 metre in height.
- 4) All gantries must have fixed timbers 100mm square minimum.
- 5) Well boards of coil carrier trailers must be fitted and in good condition.